



AT the cutting edge of workforce development

ukactive Active Training Awards 2018

Stage 1 WRITTEN SUBMISSION

1. Small Employer of the Year (up to 100 employees)
 2. Medium Employer of the Year (101-850 employees)
 3. Large Employer of the Year (851+ employees)
 4. Training Provider of the Year
 5. Learning and Development Supplier of the Year
 6. Apprenticeship Provider of the Year
 7. Best Innovation
 8. Specialist Training Programme of the Year
 9. Transformational Leadership Award
 10. Outstanding Individual of the Year
 11. Inclusion and Diversity Champion of the Year
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This category is aimed at employers that provide outstanding support and development opportunities to their employees, within small organisations – up to 100 employees. These could be through holistic and organisation-wide wellbeing initiatives or training and development programmes.

Question 1 Overview: Please provide an overview of your business and the professional and/or personal development opportunities you provide for your employees. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing these professional and/or personal opportunities for your employees.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with your employees to develop and deliver the professional and/or development opportunities outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the professional and/or personal development opportunities provided to your employees, as stated in sections 1, 2 & 3.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category is aimed at employers that provide outstanding support and development opportunities to their employees, within medium organisations – up to 101-850 employees. These could be through holistic and organisation-wide wellbeing initiatives or training and development programmes.

Question 1 Overview: Please provide an overview of your business and the professional and/or personal development opportunities you provide for your employees. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing these professional and/or personal opportunities for your employees.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with your employees to develop and deliver the professional and/or development opportunities outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the professional and/or personal development opportunities provided to your employees, as stated in sections 1, 2 & 3.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category is aimed at employers that provide outstanding support and development opportunities to their employees, within large organisations – 851+ employees. These could be through holistic and organisation-wide wellbeing initiatives or training and development programmes.

Question 1 Overview: Please provide an overview of your business and the professional and/or personal development opportunities you provide for your employees. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing these professional and/or personal opportunities for your employees.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with your employees to develop and deliver the professional and/or development opportunities outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the professional and/or personal development opportunities provided to your employees, as stated in sections 1, 2 & 3.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category is aimed at training providers that best support the development and delivery of high quality skills and education services to clients. The training provider should be able to demonstrate consistent high quality and impact.

Question 1 Overview: Please provide an overview of your business and the skills and education services you provide. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing the services outlined in section 1.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with your learners to develop and deliver the services outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the services provided, as stated in sections 1, 2 & 3.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category is aimed at organisations that provide exceptional education and training that delivers a positive experience to their clients/customers and the very best results.

Question 1 Overview: Please provide an overview of your business and the education and training services you provide. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing the services outlined in section 1.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with your learners to develop and deliver the services outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the services provided, as stated in sections 1, 2 & 3.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category is aimed at providers that can demonstrate excellence in the provision of single or multiple apprenticeship programmes across the sector.

Question 1 Overview: Please provide an overview of your business and the apprenticeship programme/s you provide. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing the programme/s outlined in section 1.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with learners to develop and deliver the programme/s outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the programme/s provided as stated in sections 1, 2 & 3.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category is aimed at any education and training programme that is able to demonstrate a unique and pioneering approach that paves the way for an outstanding learner experience. The innovation may be digital/technological in nature or content based. The training programme can be formal or informal.

Question 1 Overview: Please provide an overview of your business and the education/training programme you provide. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing the programme/s outlined in section 1.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with learners to develop and deliver the programme/s outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the programme and provide an outstanding learner experience.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What's innovative, sets you apart and adds value? Demonstrate how you are leading the way.

Submission (up to 250 words maximum)

This category is aimed at an education & training programme that enables physical activity professionals to support a targeted population and/or under-represented groups, including but not limited to: older adults, kids, inactive populations, pre/post-natal, chronic disease sufferers, special needs, rehabilitation and exercise referral, BAME, LGBT and socially deprived communities, etc.

Question 1 Overview: Please provide an overview of your business and the specialist training programme you provide. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to developing the programme/s outlined in section 1.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how you engage with your target market to develop and deliver the programme outlined in sections 1 & 2.

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measure performance and capture feedback to assess the impact and success of the programme and provide an outstanding learner experience.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What have been your outstanding achievements over the last 12 months? What do you do that adds value and sets you apart from others? Demonstrate how you are achieving above & beyond.

Submission (up to 250 words maximum)

This category recognises a high-performing management team that can demonstrate how they have overcome a significant organisational challenge through a combination of effective strategy, staff development and inspirational leadership.

This award is open to all companies and could be a local authority operator which has harnessed innovation to transform their delivery, a supplier which has made huge strides expanding into challenging new markets or a not-for-profit which has broken new ground to divest from reliance on traditional funding streams. Judges will be particularly keen to learn how the team worked with colleagues and partners to develop the skills and competencies required to address the challenge, whilst delivering tangible strategies and goals through motivational leadership.

Please note that ukactive will work with successful applicants to develop a series of best practice case studies that can be used to help train and shape the future of the sector. Your permission to take this forward will be an entry requirement, although sensitive information can be redacted.

Question 1 Overview: Please provide an overview of your business and the organisational challenge faced. This section is unmarked.

Submission (up to 200 words maximum)

Question 2 Approach: Please explain the rationale and approach taken to tackling the challenge outlined in section 1.

Submission (up to 250 words maximum)

Question 3 Implementation: Please explain how the team worked with colleagues and partners to develop the skills and competencies required to address the challenge, and delivered tangible strategies and goals through motivational leadership?

Submission (up to 250 words maximum)

Question 4 Review: Please explain how you measured performance and captured feedback to assess the impact and success of the steps taken.

Submission (up to 250 words maximum)

Question 5 The WOW factor: Tell us why you think you should win this award. What has been outstanding? What sets your team apart and really leads the way?

Submission (up to 250 words maximum)

This category is free to enter if you have entered any of the awards listed above (categories 1-9).

This category recognises an individual who can demonstrate stand-out commitment to learning and development and fantastic levels of achievement, whilst inspiring both colleagues and consumers every-day. The individual must be nominated by their training provider or employer.

Question 1: In no more than 500 words, please provide a narrative about your nominee in the space below.

Nominations will be assessed with particular attention to the areas outlined below:

- Please provide a brief background about the nominee.
- Describe why you think they deserve to receive this award.
- What are their key achievements and milestones have they faced over the past 12 months?
- What sets them apart and gives them the wow factor?

Please ensure you upload a photo of the person you are nominating so that we may use it for the Public Voting in Stage 2.

This category recognises any individual that embodies the very best of an Inclusion and Diversity mind-set and is able to demonstrate what they do through working examples, the challenges they have faced and the difference they have made with bringing inclusion and diversity into the workplace.

Question 1: Please provide a narrative of a maximum of 500 words about your nominee in the space below.

Nominations will be assessed with particular attention to the areas outlined below:

- Please provide a brief background about the nominee
- Outline key achievements, challenges and significant milestones
- How have they implemented and promoted inclusion and diversity in their workplace
- Why do you think they should win this award?

Please ensure you upload a photo of the person you are nominating so that we may use it for the Public Voting in Stage 2.